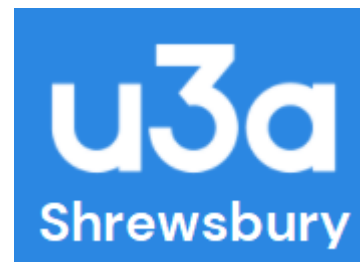


How to Renew online



Background

This is a revised procedure effective from September 2026. Prior to that the system - to be honest, could be quite awkward when trying to renew with a debit or credit card. PayPal continually tried to steer you towards creating a PayPal account rather than checking out as a guest (most people's preference).

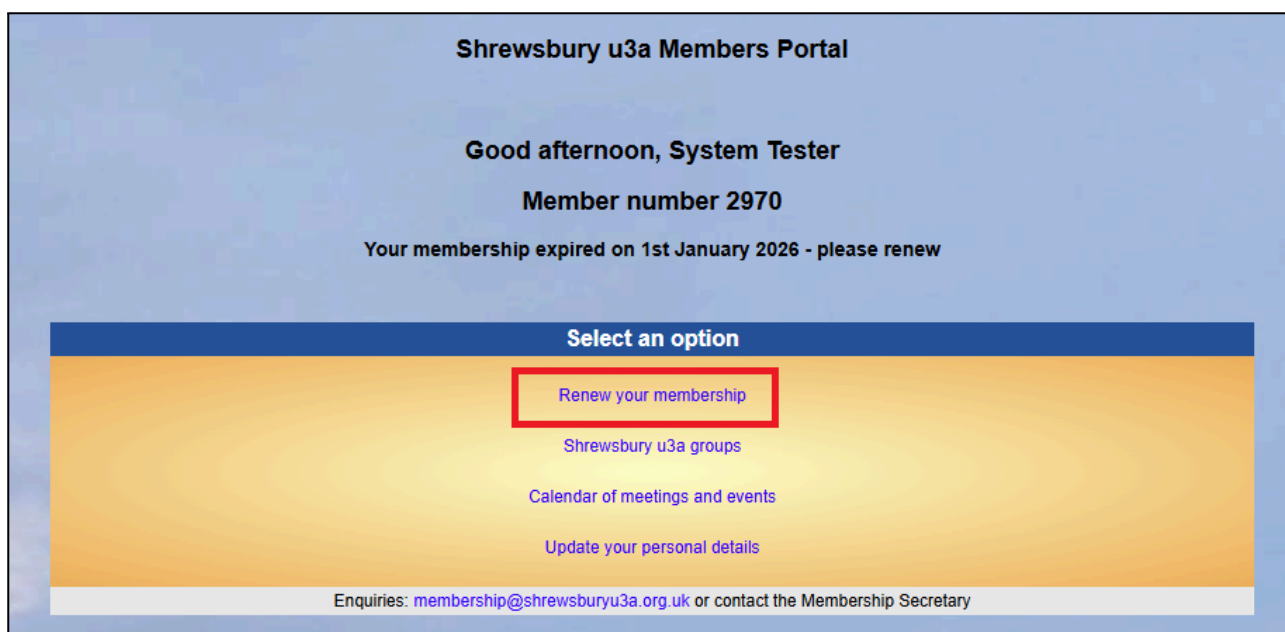
This new procedure has been greatly simplified and many members will not need to refer to this guide. However, for consistency, we have produced one.

The Starting point

The easiest place to start is from the homepage of our website: Click the button 'Login to the Members' Portal'. It's position might move around on the homepage, but it will always be there somewhere. Alternatively, you can follow a link from the membership page.

Login to the Members' Portal

Once you are logged into the Members Portal and providing you are doing this at the right time you will see an option to "Renew your Membership" on the dashboard. It's the first choice.



The "Renew your membership" is only visible during our renewal window, *currently* 4 weeks before Jan 1st (Dec 4th) and 8 weeks afterwards (Feb 26th). Note that this window might change at some point.

Still in Beacon pages, you are taken to the Membership renewal screen that asks you to confirm your choice for Gift Aid.

Shrewsbury u3a Membership Renewal

i If you wish to change your class of membership, you cannot renew on-line.
Please contact the membership secretary

Gift Aid

You have not made a Gift Aid declaration

Are you a UK taxpayer? Through Gift Aid, we can reclaim the tax of 25p for every £1 of your donations and eligible membership subscription.

The membership fee is £1.00 and we can claim Gift Aid on this amount. This pays for membership of this u3a only and does not give you the personal right(s) to use facilities or services provided by this u3a. Some interest groups may incur costs which need to be covered by the members of those groups.

☐ I am a UK tax payer and wish to Gift Aid this and all future subscriptions and donations that I make to Shrewsbury u3a, unless I notify you otherwise. I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

☒ I do not wish to Gift Aid my subscriptions and donations.

Please notify us if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Payment

Your membership class is System Tester

Renewal fee is £ 1.00

Amount to pay: £ 1.00

Press the button below to make payment
You may pay by credit or debit card or use a PayPal account

Make Payment

After payment, you should receive an e-mail from PayPal as a receipt and an e-mail from Shrewsbury u3a to confirm renewal

Problems?: membership@shrewsburyu3a.org.uk or contact the Membership Secretary

Note that my screenshot refers to a membership class of “System Tester” and will cost me £1.00. The default for you will either be Individual or Joint at whatever the current rates are. Click the grey “Make Payment” button to complete your Renewal Payment.

If you have a PayPal account and wish to use that, then follow the yellow PayPal button, otherwise for Debit or Credit card payments use the black button.

This guide follows the Debit or Credit card option.

Complete Your Renewal Payment

You are about to pay for:

Membership renewal

Amount to pay:

£ 1.00

PayPal

 **Debit or Credit Card**

Powered by **PayPal**

Fill in your card details as you would for any other online payment.

Card details

Billing name and address details to confirm with your bank

Mobile No in case there is a problem

Email address for PayPal to send a receipt

Finish the payment process with the blue button at the bottom of the screen. In this case 'Pay £1.00'

[Return to Shrewsbury u3a website](#)

Complete Your Renewal Payment

You are about to pay for:

Membership renewal

Amount to pay:

£1.00

 Debit or Credit Card

×

Card number 

Expires  Security code 

Billing address  

First name  Last name 

Postcode 

Mobile 
+44

Email 

You acknowledge the [terms](#) of the service PayPal provides to the seller and agree to the [Privacy Statement](#). No PayPal account required.

Pay £1.00

Powered by 

The Payment process will complete with your bank and finally you will be rewarded with a confirmation screen.

Thank you for renewing your u3a membership

That's it! All very straightforward and you have not left the Beacon pages at all.

End of Guide

GCL
IT Support
Oct 2026.